

CITY OF CARLISLE
REGULAR CITY COUNCIL MEETING MINUTES
Monday, December 10, 2007, 7:00 P.M.
Carlisle City Hall Council Chamber

Officials present were: Mayor Ruth Randleman and Council Members Drew Merrifield, Doug Hammerand, Eric Mahnke, Blair Dewey and Frank Shultz. Mayor Randleman called the meeting to order at 7:00 P.M.

Motion by Merrifield, second by Dewey to APPROVE THE FOLLOWING CONSENT ITEMS: abridged and unabridged November 26, 2007 Regular City Council meeting minutes, December 3, 2007 Special City Council meeting minutes, Class C beer permit and Sunday sales for Casey's Marketing Company, dba Casey's General Store #1676, 1001 Highway 5, Resolution No. 2007121001 and application for tax abatement for Donald R. and Dora May Bartholomew for a new residence on Lot 21, Randleman Ridge Plat 1 at 610 Veterans Memorial Drive, November 2007 Clerks Report to receive and file for audit, November 15, 2007 MEAN Management Committee and Board of Directors meeting minutes and October 23, 2007 Board of Adjustment minutes, including approval of a variance from 19' to 21' for the maximum height of an accessory building, to allow construction of a 42' by 60' pole building that incorporates residential design elements, in an R-1 light density residential district, on the Kenneth Miller subdivision, lot 3, City of Carlisle; local address: 5069 SE 72nd Ave. and approval of a variance from 45' to 40.76' in the minimum front yard depth and a variance from 10' to 5' in the minimum side yard depth, to allow construction of a 4,536 square foot building at the same setback as an existing 900 square foot building that will be removed, in an M-1 light industrial district, on the north one-half of lot 18, Sunrise Addition, City of Carlisle; local address: 290 S. 1st St. carried unanimously on roll call vote.

Motion by Hammerand, second by Mahnke to APPROVE PAYMENT OF BILLS IN THE TOTAL AMOUNT OF \$82,471.18 carried unanimously on roll call vote.

Motion by Dewey, second by Merrifield to APPROVE PAYMENT FOR EASEMENTS FOR NORTHWEST AREA SANITARY SEWER EXTENSION IN THE TOTAL AMOUNT OF \$40,375, carried unanimously on roll call vote.

CITIZEN PARTICIPATION: None.

The NORTHWEST AREA SANITARY SEWER EXTENSION PROJECT was discussed. It was explained that the existing rate structure will cash flow the project with subordinated USDA debt if Alternate 1. (north) is excluded. The rate increase needed to cash flow the project with subordinated USDA debt if Alternate 1. (north) is included is an additional 15% which would increase the rate on October 1, 2008 from \$3.86 per 1,000 gallons to \$4.38 per 1,000 gallons.

Mayor Randleman opened the PUBLIC HEARING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF \$758,000 SEWER REVENUE CAPITAL LOAN NOTES to evidence the obligation of the issuer thereunder at 7:16 P.M. No written or oral comments were received. Motion by Dewey, second by Shultz to CLOSE THE PUBLIC HEARING AT 7:18 P.M. carried unanimously on roll call vote.

Motion by Merrifield, second by Dewey to APPROVE RESOLUTION NO. 2007121002 INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION, carried unanimously on roll call vote.

The NOVEMBER 19, 2007 PLANNING AND ZONING COMMISSION MEETING MINUTES were reconsidered. Matt Thomas of Lee Engineers explained that the front yard area could be converted to a one-way south drive lane with diagonal parking to conform with a future urban streetscape, that the existing fire hydrant coverage is adequate and that it is not feasible to do a landscape buffer on the north side due to underground utilities. Motion by Hammerand, second by Dewey to APPROVE THE SITE PLAN FOR A 4,500 SQUARE FOOT STEEL BUILDING WITH A BRICK FRONT TO REPLACE A 900 SQUARE FOOT BUILDING AT 290 S. 1ST ST., subject to compliance with the engineer's review comments, except for items 10. on fire hydrant coverage and 21. on north side landscaping, carried unanimously on roll call vote.

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The NOVEMBER 27, 2007 CEMETERY COMMITTEE MEETING MINUTES, were received and filed. Motion by Merrifield, second by Mahnke to APPROVE THE DONATION OF THE SOUTH SPACE OF THE THREE-GRAVE LOT #275 TO DIANE MAUGHAM for placement of a granite or marble bench, carried unanimously on roll call vote. Motion by Merrifield, second by Shultz to APPROVE ADDING \$100 TO THE CONTRACTOR'S FEE FOR A REGULAR BURIAL AND \$50 TO THE FEE FOR A CREMAIN BURIAL, EFFECTIVE JULY 1, 2008, with the proceeds going to the Cemetery Fund, carried unanimously on roll call vote.

Motion by Merrifield, second by Dewey to APPROVE THE FIRST READING AND TO WAIVE THE SECOND AND THIRD READINGS OF AN ORDINANCE AMENDING PROVISIONS OF CHAPTER 106, SOLID WASTE CONTROL, COLLECTION AND TRANSPORTATION, by increasing the retail solid waste rate from \$8.95 per month to \$9.15 per month, effective February 1, 2008, carried unanimously on roll call vote.

Motion by Shultz, second by Mahnke to ACCEPT THE RESIGNATION OF DUANE MOTT FROM THE BOARD OF ADJUSTMENT AND FROM THE CEMETERY BOARD OF TRUSTEES, with regrets, effective December 1, 2007, carried unanimously on roll call vote.

Motion by Hammerand, second by Mahnke to approve RESOLUTION NO. 2007121003 APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE IOWA DEPARTMENT OF ADMINISTRATIVE SERVICES, STATE ACCOUNTING ENTERPRISE AND THE CITY OF CARLISLE FOR PARTICIPATION IN THE INCOME OFFSET PROGRAM, carried unanimously on roll call vote.

Council Member Shultz requested DISCUSSION OF THE CITY ELECTION AND DISCIPLINARY ACTION AGAINST THE CITY ADMINISTRATOR FOR ACCEPTING AN AFFIDAVIT FROM CAROLYN ROGERS who was not a resident and who was therefore an ineligible candidate. Motion by Shultz to REPRIMAND THE CITY ADMINISTRATOR. Motion died for lack of a second. Motion by Mahnke, second by Merrifield to ESTABLISH A POLICY AND PROCEDURE FOR VERIFYING RESIDENCY before candidate affidavits or applications are accepted, carried unanimously on roll call vote.

Motion by Mahnke, second by Dewey to AWARD THE WARREN COUNTY LEADERSHIP INSTITUTE SCHOLARSHIP TO MARY SUE VANRYSWYK, carried unanimously on roll call vote.

There was consensus to reconsider the strategic planning and goal setting at the organizational meeting.

Motion by Dewey, second by Shultz to ADJOURN AT 8:43 P.M., carried unanimously on roll call vote.

Ruth Randleman, Mayor

Attest:

Neil Ruddy, Administrator/Clerk